

St. Xavier's Catholic College of Engineering (Autonomous)
Nagercoil - 629 003

Discipline Sub Committee Meeting-Even Semester 2023-'24

Minutes of the meeting

Date: 8.6.2024

Venue: Board Room

Time: 2.30 pm to 4.00 pm

Members attended: Enclosed

Agenda:

- Review of the minutes of previous Sub committee meeting & action taken.
- Discussions & Decisions in the previous Department Discipline Coordinators committee meeting.
- Disciplinary cases reported even semester of the academic year 2023-2024.
- Other matters.

Principal welcomed the members and presented the agenda.

1. Review of the minutes of previous meeting & action taken (held on 8.12.2023)

Sl.No	Minutes	Action taken
1	It is planned to conduct Review meetings of discipline committee along with the Department Discipline coordinators twice in a semester.	Conducted meetings on 6.6.2024 and 8.6.2024.
2	It is planned to go for a surprise raid to class rooms in order to check mobile phones.	Implemented.
3	It is planned to send circular to all classes regarding the mobile usage of the students inside college premises.	Sent circular to all the classes on 13.2.204 and 14.3.2024.
4	It is planned to modify the SXCCE- Staff Android App. to get the semester wise report of the department	Modified.

2. Discussion and Decisions in the First meeting (held on 6.6.2024)

Sl.No	Discussion	Decision & Suggestion
1	Mobile usage by the students in college premises is increasing.	All the department discipline coordinators are asked to conduct raid in their departments. In addition to the department raid, a special squad has been planned to check the mobile usage of students often.
2	Most of the staff are irresponsible about the Mobile App usage.	All the department discipline coordinators and staff are asked to use the mobile App.
3	Dress code violation by the students is also increasing.	As discussed in the previous meeting, Mentors and HOD's are requested to take necessary action on the defaulters as soon as the deviation is reported.

3. Disciplinary cases reported even semester of the academic year 2023-2024.

1. 32 mobile phones were seized from students. With proper warning and apology letter, the mobile phones were handed over to the students.
2. 1164 number of cases were booked through mobile app for student late to the college and improper dress code. Mentors & HoDs dealt the deviations of the students with the intimations to parents.
3. 03 students from final year Civil quarreled with one first year student on 02/02/2024. All the students were suspended for three weeks. One student was fined Rs.5,000/- towards poor students welfare fund & other two students Rs.3,000/- each.
4. 04 students from III-year ECE, frozen the operations of LCD projector during the class on 29.2.2024. One student was suspended for two weeks and the other three students

were suspended for three weeks. One student was fined Rs.5,000/- towards poor students welfare fund & other three students Rs.3,000/- each.

5. 05 students (III- Mech, II- CSE, IV-IT, II-IT, III-Mech) consumed alcohol and quarreled among themselves on 14/03/2024. All the students were suspended for two weeks. One student was fined Rs.5,000/- towards poor students welfare fund & other four students Rs.3,000/- each.
6. 01 student from IV CSE consumed alcohol and entered into the college auditorium on 2/4/2024 and argued with one staff. He was suspended for three weeks. He was fined Rs.5,000/- towards poor students welfare fund.
7. 3 students from Final Civil Engineering parked their car in front of the college store on 18.5.2024 and consumed alcohol inside the car. They uploaded the incident in social media. The student who brought the other two students in his car was fined Rs.10,000/- towards poor students welfare fund & other two students Rs.5,000/- each.

The members noted down the cases reported.

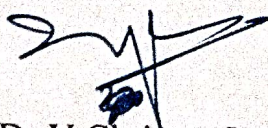
4. Discussion and Decisions

- It is planned to conduct the next meeting during September 2024.
- In order to introduce waist coat, it is planned to get opinion among girls students through HOD.
- It is planned to link SXCCE-Staff Android App to the College automation software.
- It is planned to conduct special raid during break time to avoid mobile usage among students and seize the mobile immediately if they use the mobile phone in the college campus.

Principal thanked all the members and the meeting came to an end at 4.00 PM.




Dr.F.Ramesh Dhanaseelan
Professor, Dept. of
Computer Applications

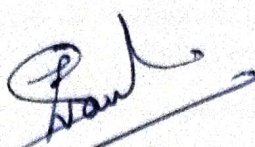


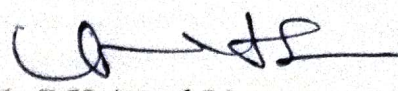
Dr.V.Christus Jeya Singh
Vice-Principal &
Dean-Student Affairs

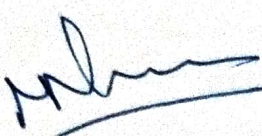



Dr.J.Maheswaran
Principal

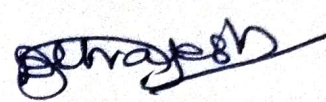

Dr.S.Absa,
Asst.Prof., Dept. of ECE

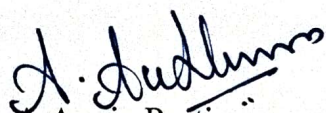

Dr.S.Frank Stephen,
Asst.Prof., Dept. of Civil Engg.

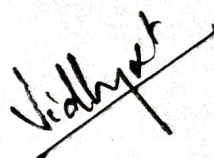

Mr.L.G.X.Agnel Livingston,
Asst.Prof., Dept. of CSE


Dr.M.Babima,
Asst.Prof., Dept. of
Management Studies.


Mr.M.M.Anwar Rajesh,
Asst.Prof., Dept. of Mechanical
Engineering.


Dr.D.Hevin Rajesh,
Asso.Prof., Dept. of IT


Ms.A.Annie Portia,
Asst. Prof., Dept. of AI & DS


Dr.J.P.Vidya,
Asst. Prof., Dept. of
Humanities and Sciences.



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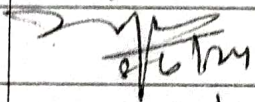
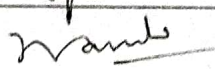
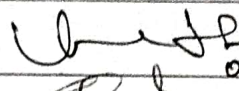
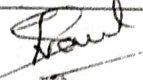

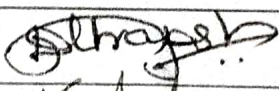
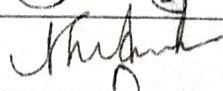
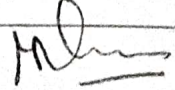
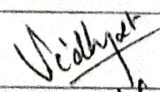
Discipline Sub Committee Meeting (2023-2024)

Attendance

Date : 08.06.2024

Venue : Board Room

Time : 2.30 PM

Sl.No	Name	Designation	Signature
1	Dr.J.Maheswaran	Principal	
2	Dr.V.Christus Jeya Singh	Vice-Principal	
3	Dr.F.Ramesh Dhanaseelan	Prof./MCA	
4	Mr.M.Thomas Mathiyas	Physical Director	-
5	Mr.L.G.X.Agnel Livingston	Asst.Prof./CSE	
6	Dr.S.Frank Stephen	Asst.Prof./CE	 08/06/2024
7	Dr.S.Absa	Asst.Prof./ECE	
8	Dr.M.John Bosco	Asst.Prof./EEE	-
9	Dr.D.Hevin Rajesh	Asso.Prof./IT	
10	Mr.M.M.Anwar Rajesh	Asst.Prof./ME	
11	Dr.M.Babima	Asst.Prof./MBA	
12	Dr.J.P.Vidya	Asst.Prof./H&S	
13	Ms.A.Annie Portia	Asst.Prof./AI	